

STUDENT EXCHANGE PROGRAM

Fact Sheet “2024-2025”



GRADUATE SCHOOL AND
SCHOOL OF BUSINESS
ADMINISTRATION

Kobe University



Name of University	Graduate School and School of Business Administration, Kobe University
Website	Graduate School of Business Administration : https://b.kobe-u.ac.jp/en/ Kobe University : http://www.kobe-u.ac.jp/en/index.html
Address	2-1 Rokkodai, Nada, Kobe, Hyogo 657-8501, Japan
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Contact Persons	Functions	Contact Data
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Schedule

	Spring Semester (April 2024~)	Fall Semester (October 2024~)
Nomination Period	August 1 to October 15, 2023	February 1 to April 15, 2024
Application Deadline	October 31, 2023	April 30, 2024
Orientation Session	April 1, 2024 (tentative)	September 30, 2024 (tentative)
Class starts	The second week of April, 2024	The first week of October, 2024
Exam Period	July - August	January - February
Vacation	August – September	February – March
School year	The academic year starts every April and ends in March.	
Summer Programmes	None	

Nomination

<p>Student Information needed from home university (by e-mail)</p> <p>bkyomu@b.kobe-u.ac.jp</p>	<p>Please send us students' information by using our nomination form.</p> <p>Also please forward our fact sheet to your nominated students so that they can complete their applications.</p>
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Application after Nomination

<p>Application</p> <p>From students</p>	<p>Please submit the materials and complete the COE online application by the deadline.</p> <ul style="list-style-type: none">■ Materials to be submitted by E-mail at bkyomu@b.kobe-u.ac.jp<ol style="list-style-type: none">1. Application form (Kobe University form in PDF file)2. Academic transcript (issued by your home university)3. CV (free format)■ Complete the COE (Certificate of Eligibility) online application for a Student Visa <p>Nominated exchange students will receive an email sent from a send-only email address (intl-cesr@office.kobe-u.ac.jp) with a link to access the online application form arranged by Kobe University after our nomination periods (around the end of October for Spring semester, around the end of April for Fall semester). Please complete the form after you receive the email.</p> <p>Please refer to COE online application instructions for detail.</p> <p>The applicants will be requested to upload the following materials for COE application:</p> <ol style="list-style-type: none">1. Digital ID Photo The ID photo should be taken within the last 3 months. The photo must meet all specifications with the instruction. The photo must not same as the one used for your passport.2. Passport ID Page3. Proof of Financial Support in English or Japanese Bank balance certificate of yourself or your supporter's If you receive a scholarship/grant as your financial support, please submit an official document in English proving the amount and period that you receive it. <p>Once your application is completed, we will apply for the COE on your behalf, and your COE will be issued in around 1 to 3 months depending on the congestion of the immigration office. As soon as receiving your COE, we will send it to you. Please contact the nearby Japanese embassy or consulate for the visa application after receiving your COE.</p> <p>Students who do not receive any email in the expected period are advised to check their e-mail folders including SPAM or advertisement mailbox because it could fail to reach the main mailbox.</p> <p>Please note that submitting the COE application will not guarantee your acceptance to the exchange program of Kobe University in Japan.</p>
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Academic Information & Criteria

GPA	GPA 3.0 or above on a 4.0 scale
Course Information/Syllabus Course Selection/Procedure	* Course Syllabus is available about two weeks before each semester starts. * KIMAP courses , Japanese language courses , and other courses may be available that are announced right before each semester.
Language of Instructions	* Course registration period will start right after the semester starts. * English and/or Japanese

Study Plan

Credits	* All courses offer 1 or 2 credits per class. * Almost Japanese courses are non-credit.
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Life & Accommodation

Dormitory & Approximate Expenses, per month Estimated living costs	* Accommodation in Kobe University : JPY 10,700 ~ 30,000 /month + other expenses such as utilities (approx. JPY15,000/ month) NOTE: No requests are accepted for dormitory allocation. * Insurance etc.: JPY 5,500 ~ (Please refer to insurance column below) * Food : JPY 20,000 ~ TOTAL : Approximately JPY 100,000/month
Insurance and Medical Assistance Service All students are mandatory to join all these 4 during your stay. University insurance	1. National Health Insurance (JPY 2,000/month) The National Health Insurance System in Japan reduces individuals' medical costs. 2. Personal Accident Insurance for Students Pursuing Education and Research (PAS) (JPY 1,000) covers accidents and injuries during University events and classes. 3. Comprehensive Insurance for Student's Lives Coupled with PAS for International (JPY 1,110 or more, depending on the package selected) This covers accidents that can happen during your daily life including off-campus. 4. Inbound Medical Assistance Service (IMAS) (JPY 1,300) The medical assistance service during your stay in Kobe.
Vaccination	Kobe University has adopted the Measles and Rubella Registration Policy, and all newly enrolled students must submit a certificate demonstrating inoculation and an antibody test against measles and rubella at the medical examination held at Kobe University. Those who do not certificate are required to take an antibody test in Japan.
Medical Support Consultation	For students with chronic conditions and disabilities (physical, developmental, or mental), if you let us know <u>in advance</u> , we will make preparations to support your medical needs, if any, during your stay. Please contact us (bkyomu@b.kobe-u.ac.jp) for the procedure.
Medical Support	The Medical Center for Student Health offers emergency first aid treatment, annual medical checkups, and consultations regarding physical or mental health. Detailed information is available on the web page.
Campus support & access	A buddy will be assigned to each exchange student to help their life in Kobe. The exchange students will receive an email from their tutor before the semester. Access to our campus

Student Service

Campus Facilities	* Free Internet access * Free copy service (up to 500 copies per semester) * Library * Global Education Centre: Japanese Language Courses are available. * Cafeteria * Advising and Counselling Services for International Students
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