



# Fire Alarm Information Sheet

## Procedure

## Instructions

**Fire / Accident**

**Stay calm, don't panic!**



**Release Alarm**

Fire / Accident Call for Ambulance  **112** **Area of University**

Security and telephone service  **1171** **To be informed**

Push fire alarm button  **Where to find:**  
stairways and corridors

**Pay attention to the alarm signals !**



**Call emergency**

**Who** is calling ?  
**What** has happened ?  
**Where** did the accident take place ?  
**How many** injured / what kind of injuries?  
**Waiting** for response from ambulance head office !



**First aid**

First aid helpers: See list on first aid boxes

Nearest hospital: Accident & emergency basement at the University Hospital or Weender Hospital

**Attempt to extinguish (fire)**

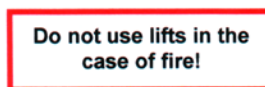


**Fire extinguishers**  
In / on every laboratory or corridor

**Leave dangerous area, close windows and doors, use emergency exits allocated**



**Take care of helpless people, do not use the elevators**








**Meeting place:**  
Area in front of main and side entrances



**Briefing of rescue team**

Place a guide in prominent place.  
Follow the instructions of the rescue team.

**Additional emergency numbers**

Accident & Emergency  **-8605 and -8813**  
Info office for toxics  **-2032**  
Director of Institute:  **-3271 (priv.: Gö 31913)**  
Prof. Tietze  
Administration Office:  **-3262 (priv.: Gö 3067433)**  
Dr. Sittig  
Safety Supervisor:  **-3220 (priv.: Gö 3810860)**  
F. Hambloch