

Professional Skills Courses, Language Courses, Industry Excursions Sep 2011 - Feb 2012

* Course has also been offered in the previous course announcement (Mar-Aug 2011)

Trainer	ID	* Title of Course	Credits	Date
Scientific Communication				
Silyn-Roberts, Heather	S 01	* Effective scientific communication: journal papers, seminar or conference presentations, and posters	1.5	Dec 2011
Schütte, Christina	S 10	* Grant writing for scientists	0.5	8 Nov 2011
Rossmannith, Eva	S 34	Scientific Writing	0.5	27 Jan 2012
Good Scientific Practice and Intellectual Property				
Jahn, Reinhard	S 24	* Seminar on Good Scientific Practice	0.25	27 Oct 2011
Self-Management and Organizational Skills				
Golin, Simon	S 07	* Project management for young scientists. Taking off as a project pilot.	0.5	7 Sep 2011
Golin, Simon	S 08	* Time Management in Doctoral Research. Aligning Time and Goals	0.5	8 Sep 2011
Starr, David	S 37	Speaking in public	1.0	12-13 Dec 2011
Career Development				
Petersen, Alexia and Stephan	S 06	Working across borders, communicating across cultures II: Creating intercultural synergy in multicultural teams	1.0	24-26 Nov 2011
Golin, Simon	S 25	Career Planning for PhD Students	0.5	16 Nov 2011

Ganahl, Joseph	S 28	Teaching informative and interactives courses	1.0	13-14 Feb 2012
Golin, Simon	S 33	Networking for academics	0.5	20 Sep 2011
Cornelius, Caroline	S 35	Work-Life-Balance	1.0	13 Jan 2012
Starr, David	S 36	Professional Interview Training	1.0	5-6 Dec 2011
Frank, Benedikt	S 38	Challenges and opportunities in management consulting – an interactive case study and business simulation	0.5	<i>tba</i>

Women-Only Courses

Stockmann, Gudrun	W 04	Voice-training for women	1.0	7 Oct & 21 Oct 2011
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German Language Courses

Lektorat Deutsch als Fremdsprache	L 01	German language intensive course - Level A0 (4 h/day, 3 weeks)	2.0	Sep/Oct 2011
Lektorat Deutsch als Fremdsprache	L 02	German language intensive course - Level A1 (4 h/day, 3 weeks)	2.0	Sep/Oct 2011
Lektorat Deutsch als Fremdsprache	L 03	German language intensive course - Level B (4 h/day, 3 weeks)	2.0	Sep/Oct 2011
Lektorat Deutsch als Fremdsprache	L 04	German language intensive course - Level C (4 h/day, 3 weeks)	1,0	Sep/Oct 2011
Lektorat Deutsch als Fremdsprache	L 05	German language weekly course - Level A0 (module 1; 2 h/week)	1.0	Oct-Dec 2011
Lektorat Deutsch als Fremdsprache	L 06	German language weekly course - Level A1 (module 1; 2 h/week)	1.0	Oct-Dec 2011
Lektorat Deutsch als Fremdsprache	L 07	German language weekly course - Level B (module 1; 2 h/week)	1.0	Oct-Dec 2011
Lektorat Deutsch als Fremdsprache	L 08	German language weekly course - Level C (module 1; 2 h/week)	1.0	Oct-Dec 2011

Lektorat Deutsch als Fremdsprache	L 09	German language weekly course - Level A0 (module 2; 2 h/week)	1.0	Jan-Mar 2012
Lektorat Deutsch als Fremdsprache	L 10	German language weekly course - Level A1 (module 2; 2 h/week)	1.0	Jan-Mar 2012
Lektorat Deutsch als Fremdsprache	L 11	German language weekly course - Level B (module 2; 2 h/week)	1.0	Jan-Mar 2012
Lektorat Deutsch als Fremdsprache	L 12	German language weekly course - Level C (module 2; 2 h/week)	1.0	Jan-Mar 2012

English Language Courses

Miral, Darrin	L 17	Scientific English for PhD students in the natural sciences - Basic and Advanced Level (module 1, 2 h/week)	1.0	Oct-Dec 2011
Miral, Darrin	L 19	Scientific English for PhD students in the natural sciences - Basic and Advanced Level (module 2, 2 h/week)	1.0	Jan-Mar 2012

Industry Excursions

Industry Excursion	X 02	Roche Diagnostics GmbH, Penzberg	0.5	8-9 Dec 2011 (tbc)
Industry Excursion	X 11	Bruker Daltonics, Bremen	0.5	<i>tba</i>

UniVz No.:	340096	Credits:	1.5	Date:	30 Nov – 2 Dec 2011	
Title of Course (Course ID):	Effective scientific communication: journal papers, seminar or conference presentations, and posters (S01)					
Instructor:	Dr. Heather Silyn-Roberts University of Auckland, New Zealand					
Place:	Ernst-Caspari-Haus / GZMB building, Justus-von-Liebig-Weg 11, 37077 Göttingen, seminar room -1.105 (basement)					
Participants:	min. 12	max. 20				
Duration:	2.5 days	Time:	from	9:00 h	to	17:00 h

Course description:*The workshop*

The aim of this workshop is to introduce graduate students to the principles of scientific communication: writing a journal paper; making an effective scientific conference poster; and making a professional seminar or conference oral presentation of scientific material. The presenter is multi-disciplinary and the courses are adapted to each graduate school.

1. Writing and Publishing an Effective Journal Paper (half- or 1-day programme)

Participants should bring a journal paper that they have written or are familiar with; each participant will analyse this paper during the course.

Aim

To help participants understand the following: the characteristics of an effective paper; requirements for each section of a paper; what reviewers and editors look for; the process of publishing a paper.

To be covered

The general structure of a journal paper. Then, for each section: the purpose of the section; how to write it; difficulties in writing it; tense of the verb; common faults; review checklist.

Method of learning

- PowerPoint presentation by Heather Silyn-Roberts.
- Group discussion between presenter and participants.
- Participants' individual assessment of the papers they have brought with them.

2. Making an Effective Conference Poster (half-day programme)

Participants should bring examples of conference posters. These will be analysed during the course.

Aim

To help participants construct for a conference a display poster that effectively communicates the essential elements of a piece of scientific work.

To be covered

Features of posters that viewers like; planning; design and structure of information; figures and tables; effective and ineffective features of posters; review checklist.

Method of learning

- PowerPoint presentation by Heather Silyn-Roberts.
- Discussion of the requirements.
- Participants' assessment and grading of posters (posters brought by participants, photos).

3. Making an Effective Seminar or Conference Presentation (1 day, maximum 12 students per day)

Each participant should prepare beforehand a five-minute oral presentation (with visual aids: Powerpoint or overhead foils) on an aspect of his/her work. Each presentation is given once, then improved and presented a second time.

Aim

To help participants learn how to use the skills of rhetoric, structuring of information, and preparation of visual aids to present scientific information in a professional manner at a conference or seminar. To learn what to avoid doing.

To be covered

Guidelines for beginners; types of notes; structuring a presentation; using overview information at the beginning and end; dealing with detail; spoken style; wording (your own, visual aids); designing visual aids; delivering the talk; dealing with needing to pause, interruptions, finishing in a hurry; answering questions.

Method of learning

- All participants will present a prepared five-minute seminar based on their work. Each presentation is followed by group discussion analysing the effective and ineffective points.
- PowerPoint presentation by Heather Silyn-Roberts of what to do and what not to do when making a scientific presentation.
- Time allowed for participants to improve their presentation, followed by the second, improved version by each participant. Group discussion after each presentation. Also practice in finishing in a professional manner when one's time has run out.
- NOTE: each participant who has gone through this course has shown a marked improvement in presentation technique and confidence in the second presentation.

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0551 - 39-14002/3/4

UniVz No.:	340097	Credits:	1.0	Date:	24-26 Nov 2011
Title of Course (Course ID):	Working across borders, communicating across cultures II: Creating intercultural synergy in multicultural teams (S06)				
Instructor:	Alexia and Stephan Petersen				
Place:	tba				
Participants:	min: 7	max: 20			
Duration:	2.5 days	Time:	tba		

Course description:*Aim and content*

- Review and consolidate the foundational framework for key cross-cultural principles introduced in the Introductory Workshop to Intercultural Communication
- Provide a further focus on the advanced application of concepts learned in the introductory workshop, with an emphasis on the inter-relationship of key cultural principles in specific communication tasks such as conflict management, negotiation, leadership skills, and teambuilding
- Train participants in the advanced application of tools in specific task scenarios typically encountered by both company internal work groups and external multicultural teams.

Seminar description

The design of this advanced level practice-oriented workshop is to address a single pedagogical problem: although students are graduating with technical and scientific skills to analyse and solve problems in their respective disciplines, they receive relatively little to no training in the “soft” skills of communication, collaboration, and leadership necessary to practise their profession in a multicultural, complex, and often ambiguous professional world. This workshop builds on the foundation framework already introduced in the introductory seminar on intercultural communication, and focusses on the advanced applications of the basic set of knowledge and tools on special communication tasks such as conflict recognition and resolution, negotiation, leadership skills and team-building --- all of which are essential to both an effective participation in and management of a culturally diverse work environment.

As in the introductory level workshop, this 2-day workshop also draws on classic “set pieces” in cross-cultural communication, such as negotiating contracts and deadlines, managing conflicts in multicultural teams, optimising multicultural teams, and providing leadership. Such authentic, complex case studies and scenarios, therefore, prepare students for the day to day business and managerial aspects of the professional scientific world. Following on the cultural core-values approach (dimensions such as individualism/collectivism, hierarchy, fact-based/relationship-driven interaction, etc.) to assessing communication paradigms, the advanced level workshop will continue to take a cultural values-based perspective on assessing conflict, negotiation tactics, motivational and effective leadership, and synergistic team-building.

The guiding principles throughout the workshop are once again the basic paradigmatic communication styles, which function as both a conceptual framework and tool in the training of each application. Each section of the workshop follows a clear structure punctuated by key examples as the basis of exploratory analysis and discussion, conceptual clarification, consolidation of key learning points, activities to apply tools to create strategies, and finally a group activity to facilitate the translation of knowledge into skills.

Main topics of the workshop will include:

- A review of the basic principles of the communication Paradigm Scale and “Paradigm-Shifting”
- Cultural differences in conflict resolution tactics
- Different cultural attitudes to contracts and deadlines
- Developing strategies to approach cross-cultural negotiation (contracts, deadlines, conflict, price and conditions)
- How to map synergistic “Creator Teams”
- Case study work, group problem-solving activities, role play simulation

Contact:

Steffen Burkhardt

gpmolbio@gwdg.de

0551 - 39-14002/3/4

Comments:

Participation in the introductory intercultural workshop (S 05) is required for participation in this course.

2-h kick-off meeting on the day before the start of the workshop.

UniVz No.:
Credits:
Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration:
Time: from to

Course description:

New, time limited and complex – such are the tasks generally undertaken as projects. A work environment without project work is almost unimaginable nowadays. And this is not only true for the non-academic sector: Even the doctorate is a project!

Proven project management tools pave the way for the professional development and planning of projects, for competent guiding of their implementation and for their successful completion.

With the help of these tools even difficult steps in the project journey can be safely navigated. During the workshop the participants familiarize themselves with the most important project management methods and instruments. The following topics are at the core of the workshop:

- Basics of project management: From design to completion of a project
- It is all about direction: Setting objectives for my projects
- How to handle the unforeseen: Strategies for dealing with difficulties
- Projects in the higher education sector: What are the idiosyncrasies of academia?
- Strengthen your strengths! How can I exploit the strengths of my project?
- Stakeholder analysis: Where do I find support for my project?
- Project management: My next steps

Contact:

UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

Teaching, part time work, professional development, private arrangements and not least the thesis: Time pressure results in many things only being half done. In the end there is not enough time for the important tasks and you are left with the uncomfortable feeling of again not having managed everything.

It is however not difficult to improve dealing with the personal time budget. Through the implementation of established time management methods, individual disturbances can be minimised, priorities can be set and planning horizons can be determined in order to make the own work more effective.

During this workshop the participants learn the fundamentals of time management and deal mainly with the following topics:

- Basics of time management: Setting goals and priorities
- Efficiency versus effectiveness: The subtle difference
- Structuring your time: My planning horizon
- Would 'ave, could've, should've: Disturbances & time-wasters – both self-inflicted & caused by others
- Expect the unexpected: Strategies for dealing with the unplannable
- Time management: My next steps

Contact:

UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

The aim of this course is to familiarize participants with the strategies for writing successful grant applications to various funding bodies (BMBF, DFG). The corresponding funding principles will be exemplified in exercises for preparing work plans and writing abstracts for grant applications.

Contents:

- General points to consider when writing a grant application
- Structuring a story
- General points on good scientific writing
- The different parts of a grant application and their contents
- Strategies for successful grant applications: What information is necessary, how and where should it be presented?
- Differences between different funding bodies and funding principles (stress on DFG-, BMBF- and EU-funding)
- Common mistakes in grant applications and how to avoid them
- Analysis of grant abstracts provided by the participants (optional)
- Exercises for writing a grant abstract and for structuring a work plan

Contact:

UniVz No.:	<input type="text" value="340103"/>	Credits:	<input type="text" value="0.25"/>	Date:	<input type="text" value="27 Oct 2011"/>	
Title of Course (Course ID):	<input type="text" value="Seminar on Good Scientific Practice (S 24)"/>					
Group Leader / Supervisor(s):	<input type="text" value="Reinhard Jahn"/>					
Place:	<input type="text" value="Ernst-Caspari-Haus / GZMB building, Justus-von-Liebig-Weg 11, 37077 Göttingen, seminar room 0.232"/>					
Participants:	<input type="text" value="min: 5"/>	<input type="text" value="max: 20"/>				
Duration:	<input type="text" value="0.5 days"/>	Time:	from	<input type="text" value="11:00 h"/>	to	<input type="text" value="16:00 h"/>

Course description:

In the first part, the rules for writing scientific protocols and for managing and storing data will be discussed. Additional topics include do's and don'ts for writing M.Sc. and Ph.D. theses.

In the second part, appropriate and inappropriate means of handling, processing, and displaying scientific data will be discussed (e.g. sampling and statistics, image processing), with examples of "borderline" cases being presented.

In addition, the rules of appropriate scientific conduct with respect to honesty, recognition of the work of others, authorship on publications etc. will be discussed. Furthermore, the students will be familiarized with the rules of Good Scientific Practice enacted by various organizations (such as the University of Göttingen, the DFG (German Research Council), and the Max-Planck-Society).

Finally, it will be discussed what to do and how to act in cases of unfair treatment by coworkers or in cases where there is suspicion or evidence for scientific misconduct.

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Comments:	<input type="text" value="Four-hour seminar (2 x 2 h, interrupted by a break). Presentation and discussion. Handouts will be distributed."/>
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UniVz No.:	340104	Credits:	0.5	Date:	16 Nov 2011	
Title of Course (Course ID):	Career Planning for PhD Students (S 25)					
Instructor:	Dr. Simon Golin <i>Golin Wissenschaftsmanagement, Hamburg</i>					
Place:	Ernst-Caspari-Haus / GZMB building, Justus-von-Liebig-Weg 11, 37077 Göttingen, seminar room 0.232					
Participants:	min: 10	max: 16				
Duration:	1 day	Time:	from	09:00 h	to	18:00 h

Course description:

An occupation in research and teaching, a career in the economic or service sector or in a nonprofit organisation – after the doctorate there are numerous career paths open.

Because of this, strategic career planning is necessary. A series of important questions has to be answered: What are my goals and interests, what are my strengths and weaknesses? Where can I apply? Do I know what is expected of me and how to deal with that?

On the basis of these questions the current application standards are conveyed and individual application strategies are worked out. With the help of selected examples from practice, the participants develop the competencies needed for a successful approach to the application process. The workshop deals in particular with the following topics:

>> Alma mater forever? Possibilities within and outside academia

>> My profile: Stocktaking of my key skills

>> Before the application: Strategies & stumbling blocks

>> Application dossier: Current standards

>> The interview: From individual interview to assessment centre

>> Role-play: Application situations

>> Career planning: My next steps

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UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

This course is designed for those who will be teaching university courses in English.

The two-day, application-oriented seminar will touch on a number of issues in the university classroom:

First, participants will learn techniques for improving their lecturing and presentation style. This will involve some discussion of basic presentation techniques, planning methods, some tips for avoiding “typical German mistakes” and for teaching in multilingual or intercultural classrooms. Participants are asked to prepare a five minute PowerPoint presentation on an issue they will be teaching or presenting, and they will receive feedback on their presentation style.

Second, participants will learn methods for encouraging students to participate more actively. We will deal with a variety of “activating methods” appropriate to all phases of a course, and participants will have the opportunity to try out various activating methods and apply them to their own particular classroom situation, while drawing on the experiences and methods of other participants. Participants will also receive some basic tips on giving and receiving feedback, as well as on moderating discussions – encouraging participation while keeping the course on track.

In addition, we will talk about participants’ general expectations of their students, as well as their own understanding of their role as teachers. Finally, we will finish the seminar by discussing methods for managing a variety of difficult situations that arise in university classrooms both small and large. Participants can therefore get a chance to confer on problematic situations they have either already encountered or fear they will have to face.

Contact:

UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

The possibilities to make quick and target focused contact with experts, colleagues, potential employers and staff members, funders and business partners have increased in number and significance. In the light of growing complexity in the knowledge society and better electronic contact possibilities, the 'know-who' is gaining in importance next to the 'know-how'.

In the academic sector, as elsewhere, personal contacts enhance the chances of finding supporters and funders for one's own project, of receiving conference invitations, of being involved in publications, and of being told about interesting positions.

Networking requires initiative and continued investment. It is helpful, in this context, to be able to rely on proven strategies to make the right contacts, to communicate in a target focused way and to find the balance between giving and taking. The workshop transmits these proven networking techniques.

The following points are dealt with:

- >> Basics of networking:
Objectives – right from the start!
- >> Before the harvest, sow:
Building contacts
- >> Network care:
The dos and don'ts of networking
- >> Network university:
Which contacts and bodies are important?
- >> Networking as investment:
Benefits versus costs
- >> Small talk as icebreaker:
Getting into conversation confidently
- >> Networking:
My next steps

Contact 1:

UniVz No.:	<input type="text" value="340106"/>	Credits:	<input type="text" value="0.5"/>	Date:	<input type="text" value="27 Jan 2012"/>	
Title of Course (Course ID):	<input type="text" value="Scientific Writing (S 34)"/>					
Instructor:	<input type="text" value="Dr. Eva Rossmannith
University of Potsdam"/>					
Place:	<input type="text" value="Ernst-Caspari-Haus / GZMB building, Justus-von-Liebig-Weg 11, 37077 Göttingen, seminar room 0.232"/>					
Participants:	<input type="text" value="min: 8"/>	<input type="text" value="max: 15"/>				
Duration:	<input type="text" value="1 day"/>	Time:	from	<input type="text" value="9:00 h"/>	to	<input type="text" value="18:00 h"/>

Course description:

A critical aspect of the scientific process is the presentation of new results in scientific journals to share these findings with the scientific community. This course gives a practical introduction into writing scientific publications for PhD students. The structure of a scientific manuscript is explained and methods are provided how to successfully write and revise manuscripts. The course furthermore gives "behind the scene" insights into the publishing process (e.g. selecting a journal, how to reply to reviewers' comments etc.).

The topics include:

- Planning of a scientific paper (e.g. identifying the key message, writing a paper outline)
- Examining the structure a scientific paper (abstract, introduction, etc.)
- Understanding the revision process
- How to write clear scientific English (the readers' expectations, sentence structure, dos and don'ts)

Methods applied:

- Theoretical input
- Analyses of scientific texts
- Writing exercises
- Discussions

Target group:

PhD students who plan to write their first paper(s).

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UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

Working 70 h per week in the lab? Wanting a life for your own again? Tired of making decisions and setting priorities which can never be realized? These seminar aims at fostering your self-motivation and your skills combining your career goals with your private needs in the long run.

Course Contents:

- Presentation „You can get it if you really want: Decision Making and Goal Setting“, Discussion, Exercise: Break Down Structure for Long-Term Goals
- Presentation „Work-Life Balance for Scientists: Beyond combining a family and a career“, Discussion and Consulting, Information about the Support Services at the University of Göttingen.
- Communication training for critical incidents in career transition phases, e.g. “How to tell your boss that you would like to take some month for parental leave?”, “How to say no, just to go to your yoga lessons”, “How to tell your boss that you won’t leave for a postdoctoral stay in an US lab after finishing your thesis?”

Course Dates:

Presence Day: 13 January 2012, 9:00-17:00h

Online-Follow-Up: 14 January to 15 April 2012, Stud.IP community forum (by demand)

Contact 1:

UniVz No.:	340115	Credits:	1.0	Date:	5-6 Dec 2011	
Title of Course (Course ID):	Professional Interview Training (S 36)					
Instructor:	David Starr <i>University of Göttingen</i>					
Place:	tba					
Participants:	min: 8	max: 16				
Duration:	2 days	Time:	from	9:00 h	to	17:00 h

Course description:

Participants will be afforded the opportunity to prepare themselves for professional interview situations. Special attention will be paid to further each participant's ability to quickly ascertain the implications and purposes of questions which may confront him/her.

Approaches to answering questions will be analyzed and practiced; moreover, consideration will be given to the application of appropriate linguistic register, including the proper use of lexical items, collocations and idiomatic expressions. Emphasis will be placed on practical application, whereby role-play will be utilized in one-on-one situations as well as in small groups. Super-linguistic aspects of aural-visual communication will also be covered.

An important aim of the course is to help participants acquire a convincing "oral business card" which they will always have at their disposal.

Each participant will also have the opportunity to "tidy up" his/her CV.

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UniVz No.: **Credits:** **Date:**

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: **Time:** **from** **to**

Course description:

Basic principles of speaking (in public) will be covered, e.g., voice, voice pitch, pronunciation, volume, facial expressions, gestures and body language.

Attention will be paid to structural and organizational aspects of oral presentations, including the use of power-point tools. The appropriate use of English linguistic structures and lexical components will be of central interest.

Each participant will make individual audio-visual recordings which will be utilized for effective evaluation and re-evaluation, i.e. feedback. In other words, this will be a repetitive process.

A major aim of this workshop is to help participants feel confident and thereby at ease when speaking in front of a group regardless of its size.

Contact 1:

UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor:

Place:

Participants:

Duration: Time: from to

Course description:

Did you always think that science and business are two entirely different worlds? You may need to think again!

In this interactive workshop you will have the opportunity to gain insights into up-to-date top management issues. Working in small teams, you will have the chance to experience how to apply skills and knowledge from a natural science background to management consulting. Your team and you will take a number of strategic and operational decisions to improve the success of your enterprise. A business simulation will allow you to directly experience the impact and consequences of your decisions and learn how to combine scientific thinking with business judgment. In addition there will be ample time for discussions with A.T. Kearney consultants to give you an authentic impression of the company, and of work in management consulting in general.

A.T. Kearney is a leading global management consultancy firm that uses strategic insight, tailored solutions and a collaborative working style to help clients achieve sustainable results. With a broad range of capabilities and expertise in all major industries, its service offerings range across the spectrum from strategy through implementation. A.T. Kearney was founded in Chicago in 1926 and opened its first overseas office in Düsseldorf in 1964. Today, A.T. Kearney has 2.700 employees that are based in 55 offices located in major business centers in 38 countries around the globe. A.T. Kearney is committed to sustainability and is carbon neutral across its global operations.

Contact 1:

UniVz No.: Credits: Date:

Title of Course (Course ID):

Instructor :

Place:

Participants:

Duration: Time: from to

Course description:

The way we present ourselves through our voice influences how the subject we are talking about is received. Our vocal performance - the way we modulate our voice, how loud we speak, the intonation we use - can support or distract from the content of our presentation, can determine how well we come across to our audience.

Voice and vocal use is a combination of nature and nurture, and it provides us with a wide range of acoustic expression. But many of us are not aware of their vocal capabilities, which is one reason why we're not using all the options we are capable of to make our speech really powerful.

This 2-day training will introduce you to the basics of voice and breathing physiology, the fundamental aspects of vocalisation, a lot of practical training, and it will supply you with a "tool-kit" of exercises for your personal use. We will deal with

- a comparison of male and female voices
- our body: straightening and tension
- breath: volume and support
- voice: sound and power
- pronunciation: precision and euphony

Please come casually dressed to allow free movement.

Please note: the course will take place on two non-consecutive days (7 October and 21 October)!

Contact 1:

UniVz No.: **Date:**

Title of Course (Course ID):

Place:

Participants:

Duration: **Time on Day 1:**

Course description:

Roche Diagnostics is one of the leading providers of products and services for the prevention, diagnosis and therapy of diseases.

The visit will include a meeting with the HR department, insights into R&D and a tour of the dia production facilities.

According to the current planning, the visit of Roche Diagnostics will be combined with a visit to Munich.

The date still has to be confirmed. Further details excursion will be circulated by e-Mail as soon as they become available.

Contact 1:

UniVz No.: Date:

Title of Course (Course ID):

Place:

Participants:

Duration: Time:

Course description:

Bruker is one of the world's leading analytical instrumentation companies and covers a broad spectrum of applications in all fields of research and development and are used in all industrial production processes for the purpose of ensuring quality and process reliability.

Further details excursion will be circulated by e-Mail as soon as they become available.

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