



INTERNATIONAL STUDENTS OF THE FACULTY OF HUMANITIES

ADVICE, SUPPORT AND COORDINATION

October 19th 2023



ADVICE, SUPPORT AND COORDINATION FOR INTERNATIONAL STUDENTS

Dilek Şenpınar
study advisor

Studiendekanat
der Philosophischen Fakultät
Humboldtallee 17
3

10:00-11:00 am

international@phil.uni-goettingen.de
+49 551 39 26716

Hanna Schaper
student assistant

Seminar für
Deutsche Philologie
Käte-Hamburger-Weg

→ office hours:
Monday: 3:00-4:00 pm &
Thursday:


Incomings.SDP@gwdg.de

- Courses and schedule planning for exchange students (e.g. Erasmus+, Partnership Programme)
- Advice regarding Visa and official paperwork
- Organization of your stay
- Supporting study start



Formalities on arrival



Accommodation

- Accommodation Service for International Students:

<https://www.uni-goettingen.de/en/364086.html>

- Accommodation Guide (PDF Download)
- Private market: e.g. studenten-wg.de, wg-gesucht.de, zwischenmiete.de, facebook: "Wohnungsmarkt Göttingen", Göttinger Tageblatt



Resident's Registration Office/ Einwohnermeldeamt



Bild: <http://www.staedte-fotos.de>

- Within 2 weeks upon arrival
- Neues Rathaus (new town hall), Hiroshimaplatz 1-4, 37083 Göttingen
- <https://www.goettingen.de/>
- Make an appointment (online)
 - **contact:**
phone: 0551/400-4044
E-Mail: meldeamt@goettingen.de
- Necessary documents: valid ID/ Passport, "Wohnungsgeberbestätigung" ("landlord certificate", necessary due to Federal Registration Act)
- Keep your confirmation of registration (Meldebestätigung)
- Cancel your registration before leaving!



Foreigners Registration Office/ Ausländerbehörde

- **Residence permit** – all students except EU, EEA and Switzerland
- Make an appointment at the Ausländerbehörde Göttingen 3 months before your visa expires:
<https://www.goettingen.de/rathaus/service/dienstleistungen/auslaenderangelegenheiten.html>
- Necessary Documents:
 - passport
 - proof of financing, valid health insurance and purpose of your stay
 - rental contract
 - biometric photograph
- Extend always **BEFORE** the date of expiration



Bank account

- You need a current account (Girokonto) with a german bank.
- Transferring of money through your bank account (nationally and internationally).
- You will also receive a german debit card (EC-Karte) for cashless payments
- A current account costs about 3 to 10 euros fee per month.
- A credit card is not accepted everywhere, an EC card more often.



Example for debit card (EC card)



Health Insurance

- Health insurance is **mandatory**
- EU, EEA and Switzerland → EHIC-Card
- Non-EU/EEA/Switzerland-citizens → statutory/private health insurance (statutory recommended)
- Statutory Companies: [DAK](#), [AOK](#), [TK](#)
 - e.g. Techniker Krankenkasse: Platz der Göttinger Sieben 4





Organisation of the studies



- Semester fee
- Enrollment at Göttingen International
 - **Exchange students:** Xiaoting He
 - International Office
von-Siebold-Str. 2
37073 Göttingen
 - **Phone and Email**
Tel. +49-(0)551 / 39-21348
xiaoting.he@zvw.uni-goettingen.de
 - **Master students:** International Student Office
 - International Office
Göttingen International Hotline:
+49 551/39 27777
- Access data → eCampus: E-Mail, StudIP, FlexNow
- Pick up your student card at the [Chipkartenstelle ZHG](#) which [is located between lecture halls 010 and 011](#)



Student card – Chip card functions

- Electronical wallet (canteens, copying)
- Library card
- Access to the sports facilities
- Semester ticket:
 - Bus (www.goevb.de)
 - Regional trains
 - Culture ticket (theaters, apex, musa, BG Göttingen, ...)
- Supplement: <https://asta.uni-goettingen.de/angebote/semestertickets/beiblatt/>



My Study Plan – Regular Students

What you need:

- Study regulations (Studien- und Prüfungsordnung)
- Module catalogue (Modulverzeichnis)
- EXA
- StudIP

Guide and videotutorial:

<https://www.uni-goettingen.de/en/448227.html>



Use the advisory services to help you to create your study plan 😊



My Study Plan – Exchange Students

Exchange students do not need the study regulations

What you need:

- Module catalogue („Modulverzeichnis“)
- Course catalog EXA (<https://ecampus.uni-goettingen.de>)
- StudIP (<https://ecampus.uni-goettingen.de>)



My Study Plan – Exchange Students



- Find appropriate modules and courses
- Erasmus+: at least 60% in your main subject!
- Module system!
- **Consult your study advisor (coordinator)** – make an appointment → consult your study plan (Learning agreement)!
- Submit changes to Learning Agreement (Erasmus+)
- Register for courses via StudIP
- Register for exams in Flexnow



Exchange students

- Create your study plan – consult your advisor for assistance
- **Courses of other faculties need approval!** → always consult us
- international@phil.uni-goettingen.de



Exams

- FlexNow examination management system (eCampus)
- Additional registration before an exam (usually 1 week before)!
- Without registration no participation
- StudIP does not replace a registration in FlexNow!





Interdisciplinary courses and offers



Key competences

<https://www.uni-goettingen.de/en/196183.html>

Key competencies at Göttingen Uni

Do you want to develop skills for your studies, your career and your entire life? Do you want to set priorities and prepare to make the best start to your career? Do you want to decide the scope of your studies for yourself, check out new areas and think laterally about subject-related concepts? You can do this and a whole lot more by developing key competencies during your studies. And there's plenty of opportunity: 10 per cent of every degree programme at the University of Göttingen must be in key competencies. It doesn't matter whether you combine your key competencies strategically, or collect them according to your existing interests, or want to explore and be adventurous: Göttingen Uni offers something for everyone.

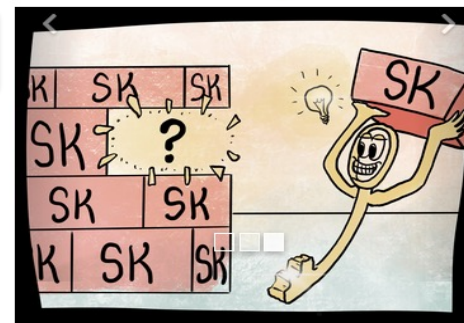
1. Finding what's on offer

Göttingen Uni offers a wide range of key competency options. So first you need to get an overview and work out where you want to go.



2. Making decisions

Thinking about what aspects are important to you and what your goals are can help you to make the right choice from the many key competency options.



FAQs

[Cross-faculty key competency modules](#)

[Certificate programmes](#)

[Key competencies modules of the Graduate Schools](#)

CONTACTS

[Faculty study and examination advisory service](#)

[Centre for Languages and Key](#)



Language courses

Lectorate German as a foreign language, Käte-Hamburger-Weg 6

-> German language courses for enrolled students

<https://www.uni-goettingen.de/en/7710.html>

IJK - Institute for Intercultural Communication, Heinrich-Düker-Weg 12

-> German language courses for everybody

<https://www.iik-goettingen.de/en/>

ZESS - Central Department for Languages & Key Competencies, Goßlerstr. 10

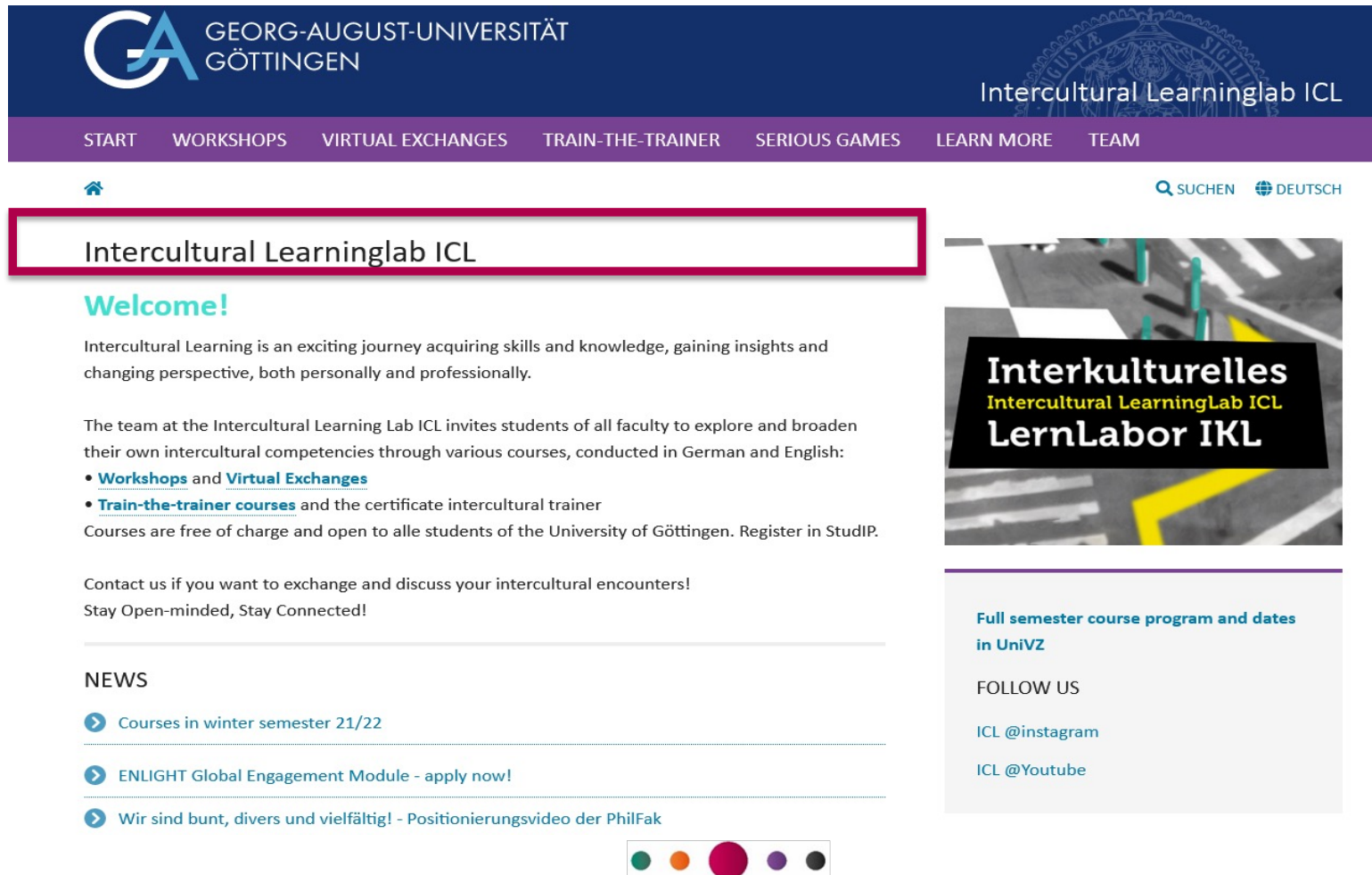
-> foreign language courses for enrolled students

<https://www.uni-goettingen.de/en/423445.html>



Key Competencies: Intercultural Learning Lab

<http://www.uni-goettingen.de/de/77553.html>



The screenshot shows the website for the Intercultural Learning Lab ICL at Georg-August-Universität Göttingen. The header features the university logo and name, and the page title 'Intercultural Learninglab ICL'. A navigation menu includes 'START', 'WORKSHOPS', 'VIRTUAL EXCHANGES', 'TRAIN-THE-TRAINER', 'SERIOUS GAMES', 'LEARN MORE', and 'TEAM'. A search bar and a language selector for 'DEUTSCH' are also present. The main content area is titled 'Intercultural Learninglab ICL' and includes a 'Welcome!' section with a description of intercultural learning, a list of course types (Workshops, Virtual Exchanges, Train-the-trainer courses), and contact information. A 'NEWS' section lists recent updates. On the right, there is a promotional banner for 'Interkulturelles Intercultural LearningLab ICL LernLabor IKL' and social media links for Instagram and YouTube.

**GEORG-AUGUST-UNIVERSITÄT
GÖTTINGEN**

Intercultural Learninglab ICL

START WORKSHOPS VIRTUAL EXCHANGES TRAIN-THE-TRAINER SERIOUS GAMES LEARN MORE TEAM

SUCHEN DEUTSCH

Intercultural Learninglab ICL

Welcome!

Intercultural Learning is an exciting journey acquiring skills and knowledge, gaining insights and changing perspective, both personally and professionally.

The team at the Intercultural Learning Lab ICL invites students of all faculty to explore and broaden their own intercultural competencies through various courses, conducted in German and English:

- [Workshops](#) and [Virtual Exchanges](#)
- [Train-the-trainer courses](#) and the certificate intercultural trainer

Courses are free of charge and open to all students of the University of Göttingen. Register in StudIP.

Contact us if you want to exchange and discuss your intercultural encounters!
Stay Open-minded, Stay Connected!

NEWS

- [Courses in winter semester 21/22](#)
- [ENLIGHT Global Engagement Module - apply now!](#)
- [Wir sind bunt, divers und vielfältig! - Positionierungsvideo der PhilFak](#)

Full semester course program and dates in UniVZ

FOLLOW US

ICL @instagram
ICL @Youtube

Key Competencies: International Writing Lab

<https://uni-goettingen.de/de/536462.html>



The screenshot shows the homepage of the International Writing Lab (IWL) at Georg-August-Universität Göttingen. The header features the university logo and name, and the lab's name. A navigation bar includes links for Consultation, Workshops, Certificates, Projects, and About Us. There are search and language options (Suchen, Deutsch) and social media icons for Instagram and Facebook. The main content area has a welcome message, a paragraph about the lab's mission, and a news section with four items. A large graphic of a pencil and the letters 'IWL' is on the right. A sidebar contains two notices: 'Open Consultation Hours' and 'The ISL Video is Online!'. A footer with five colored circles is at the bottom.

GA GEORG-AUGUST-UNIVERSITÄT
GÖTTINGEN

International Writing Lab

CONSULTATION WORKSHOPS CERTIFICATES PROJECTS ABOUT US

🏠

📷 📘

🔍 SUCHEN 🌐 DEUTSCH

Welcome to the International Writing Lab!

Be it a protocol or a master's thesis; studying without writing is simply impossible. We are here to help you with all your questions about writing. We support **all students at the University of Göttingen** in working on their current writing projects and developing academic and professional writing skills. On this page, you can find information about [Writing Consultations](#), [Workshops](#) and [Certificates](#).

NEWS

- > IWL-workshops in Wintersemester 2022-2023
- > Consultation hours
- > Enlight: Call for applications now open!
- > Less offers due to lapse in funding

Below you can find the offers for specific groups:

OPEN CONSULTATION HOURS
Open office hours are not held these days.
Please e-mail us to arrange an online consultation.

THE ISL VIDEO IS ONLINE!

● ● ● ● ●

Example Course selection

step 1: course selection

step 2: course enrolment

step 3: exam registration

module directory



course directory: EXA

<https://ecampus.uni-goettingen.de/>



Stud.IP

<https://studip.uni-goettingen.de/>



FlexNow

<https://flexnow2.uni-goettingen.de/>



Module direction



GA GEORG-AUGUST-UNIVERSITÄT
GÖTTINGEN

DIE UNIVERSITÄT FAKULTÄTEN FORSCHUNG STUDIUM EINRICHTUNGEN ALUMNI INTERNATIONAL

[STUDIUM](#) > [STUDIENANGEBOT](#) > [STUDIENFÄCHER VON A BIS Z](#) > [GERMANISTIK - DEUTSCHE PHILOLOGIE \(B.A.\) \(2-FÄCHER\)](#) > [GERMANIST](#) [SUUCH](#)

Germanistik - Deutsche Philologie/Deutsch (B.A.) (2-Fächer)

- 1. PRÜFUNGS- UND STUDIENORDNUNG: FACHSPEZIFISCHE BESTIMMUNGEN**
 - > [Version AM I 67/09.11.2020](#)
 - > [Version AM I 49/14.10.2019](#)
- 2. MODULVERZEICHNIS ZUR PRÜFUNGS- UND STUDIENORDNUNG**
 - > [Version AM II 19/10.11.2020](#)
 - > [Version AM II 24/17.10.2019](#)
- 3. PRÜFUNGS- UND STUDIENORDNUNG: ALLGEMEINER TEIL**
(ENTHÄLT BESTIMMUNGEN, DIE FÜR ALLE FÄCHER DES ZWEI-FÄCHER-BACHELOR-STUDIENGANGS GELTEN)
 - > [Version AM I 27/03.06.2021](#)
 - > [Version AM I 28/26.05.2020](#)
 - > [Version AM I 61/19.12.2019](#)

Georg-August-Universität
Göttingen

Modulverzeichnis

für den Bachelor-Teilstudiengang "Germanistik - Deutsche Philologie/Deutsch" - zu Anlage II.9 der Prüfungs- und Studienordnung für den Zwei-Fächer-Bachelor-Studiengang (Amtliche Mitteilungen I Nr. 21a/2011 S. 1289, zuletzt geändert durch Amtliche Mitteilungen I Nr. 67/2020 S. 1422)

Example: German Philologie
<https://www.uni-goettingen.de/de/314995.html>



Course directory: EXA

<https://ecampus.uni-goettingen.de/>

EXA-Video:

<https://www.youtube.com/watch?v=yDF1nAen0Zk>

<https://www.uni-goettingen.de/en/448227.html>

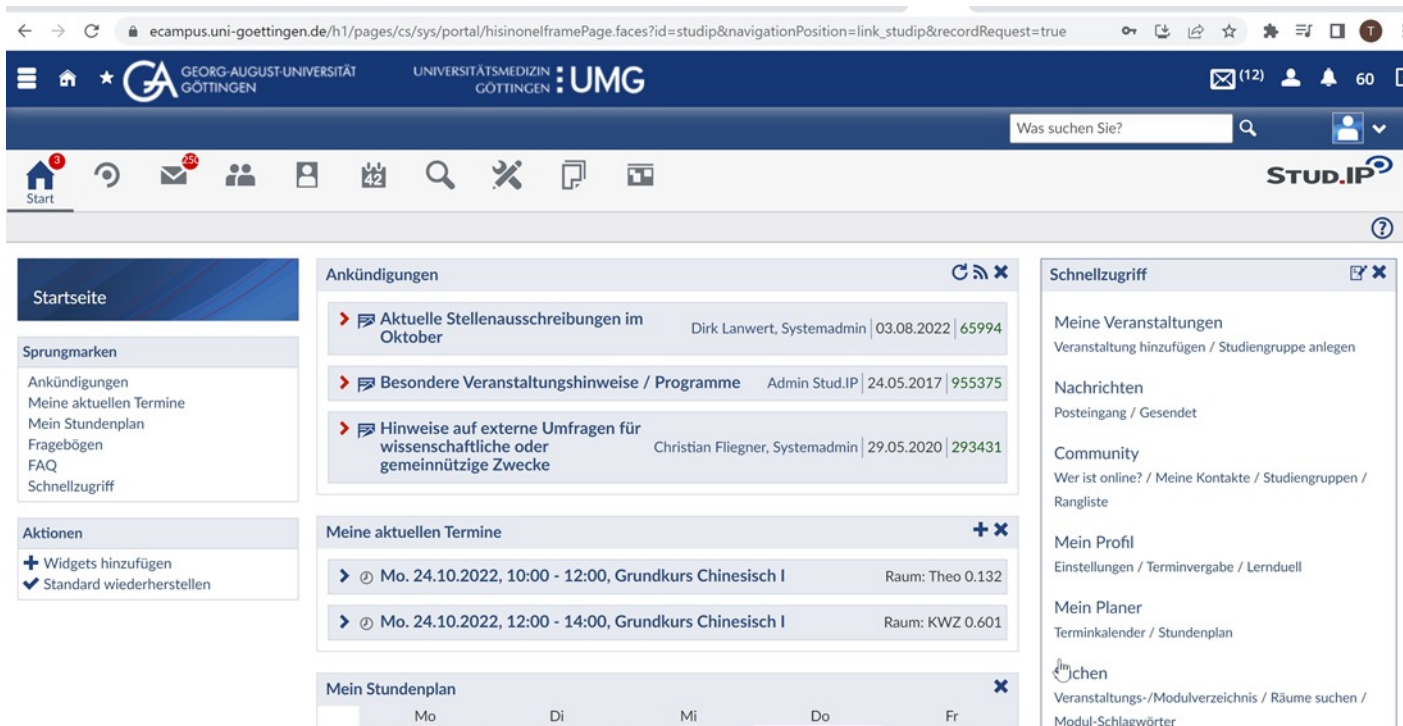
The screenshot shows the eCampus website interface. At the top, there is a navigation bar with the logos for Georg-August-Universität Göttingen and Universitätsmedizin Göttingen (UMG). Below the navigation bar, the main content area is divided into several sections:

- Welcome Message:** "Willkommen auf dem eCampus der Georg-August-Universität Göttingen." accompanied by a photo of a person sitting on a bicycle.
- EXA Announcement:** "Aus UniVZ wird EXA" - A text block explaining that in the framework of HISinOne EXA, known events and personnel data will be available. It mentions changes in the course list and the user interface, and provides a link to a PDF guide for the most important changes.
- Navigation Menu:** A grid of colored buttons for quick access:
 - Green: Anleitung Vorlesungsverzeichnis Veranstaltungssuche PDF Anleitung
 - Orange: UniVZ Archiv Die aktuellen Daten für das Sommersemester 2022 finden Sie hier.
 - Blue: Vorlesungsverzeichnis Wintersemester 2022/23
 - Purple: Veranstaltungen suchen 2022/23
 - Light Blue: Personen suchen
 - Dark Blue: Räume suchen
 - Light Green: Hochschulstruktur anzeiger
 - Light Orange: Organisationseinheiten suchen
- Press Information:** "Presseinformationen" section with a sub-heading "Universität, Studentenwerk und AStA begrüßen neue Studierende". It includes a date "Nachricht vom 18.10.2022 um 10:00 Uhr" and a short paragraph about a celebratory event.
- Right Sidebar:** A vertical menu labeled "eCampus T" with several expandable items.



Course enrolment: Stud.IP

<https://studip.uni-goettingen.de>



The screenshot shows the Stud.IP interface with the following sections:

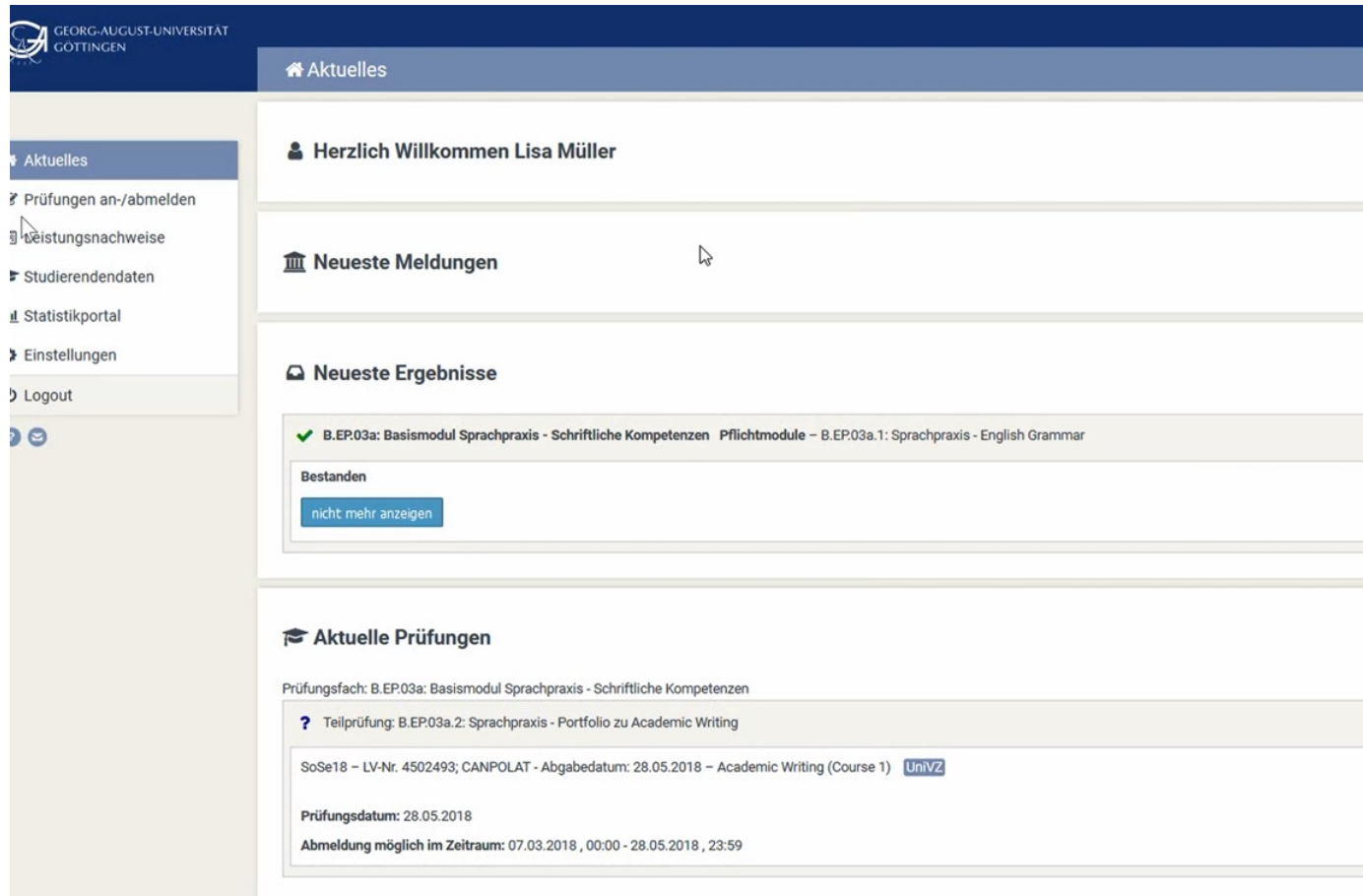
- Startseite**: Sprungmarken (Ankündigungen, Meine aktuellen Termine, Mein Stundenplan, Fragebögen, FAQ, Schnellzugriff) and Aktionen (+ Widgets hinzufügen, Standard wiederherstellen).
- Ankündigungen**:
 - Aktuelle Stellenausschreibungen im Oktober (Dirk Lanwert, Systemadmin | 03.08.2022 | 65994)
 - Besondere Veranstaltungshinweise / Programme (Admin Stud.IP | 24.05.2017 | 955375)
 - Hinweise auf externe Umfragen für wissenschaftliche oder gemeinnützige Zwecke (Christian Fliegner, Systemadmin | 29.05.2020 | 293431)
- Meine aktuellen Termine**:
 - Mo. 24.10.2022, 10:00 - 12:00, Grundkurs Chinesisch I (Raum: Theo 0.132)
 - Mo. 24.10.2022, 12:00 - 14:00, Grundkurs Chinesisch I (Raum: KWZ 0.601)
- Mein Stundenplan**: A weekly view with 'Do' (Thursday) highlighted.
- Schnellzugriff**: Meine Veranstaltungen, Nachrichten, Community, Mein Profil, Mein Planer, and Suchen.

Stud.IP-Video: <https://www.uni-goettingen.de/en/stud.ip+access+for+students/127905.html>



Exam registration: FlexNow

<https://flexnow2.uni-goettingen.de>



The screenshot shows the FlexNow portal interface. At the top left is the Georg-August-Universität Göttingen logo. The main header is dark blue with the text 'Aktuelles'. A left sidebar contains a menu with items: 'Aktuelles', 'Prüfungen an-/abmelden', 'Leistungsnachweise', 'Studierendendaten', 'Statistikportal', 'Einstellungen', and 'Logout'. The main content area is divided into several sections: 'Herzlich Willkommen Lisa Müller', 'Neueste Meldungen', 'Neueste Ergebnisse', and 'Aktuelle Prüfungen'. The 'Neueste Ergebnisse' section shows a green checkmark and the text 'B.EP.03a: Basismodul Sprachpraxis - Schriftliche Kompetenzen Pflichtmodule - B.EP.03a.1: Sprachpraxis - English Grammar'. Below this is a 'Bestanden' status and a 'nicht mehr anzeigen' button. The 'Aktuelle Prüfungen' section shows 'Prüfungsfach: B.EP.03a: Basismodul Sprachpraxis - Schriftliche Kompetenzen' and 'Teilprüfung: B.EP.03a.2: Sprachpraxis - Portfolio zu Academic Writing'. It also lists 'SoSe18 - LV-Nr. 4502493; CANPOLAT - Abgabedatum: 28.05.2018 - Academic Writing (Course 1) UniVZ' and 'Prüfungsdatum: 28.05.2018'. At the bottom, it states 'Abmeldung möglich im Zeitraum: 07.03.2018, 00:00 - 28.05.2018, 23:59'.

FlexNow-Video: <https://www.uni-goettingen.de/en/%e2%80%a6+for+students/45582.html>



<http://www.uni-goettingen.de/en/career+service/292.html>



Potential Analysis and Career Guidance

[Potential analysis](#)

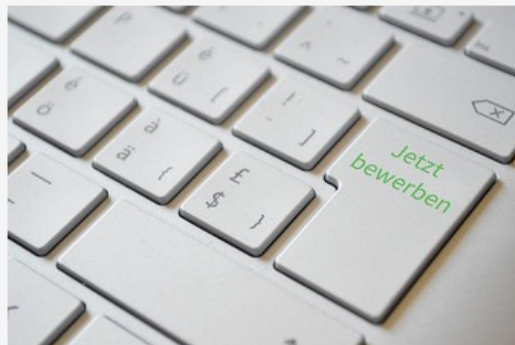
[Career guidance](#)

[Career development outside academia](#)

[Mentoringprogramme with alumni](#)

[BERUFENET- Job Information by Federal Employment Agency \(Bundesagentur für Arbeit\)](#)

[Start Up-Support Uni Göttingen](#)



Job Search, Job Markets and Practice Offers

[Targeted job research](#)

[Daily updated job and internship listings & country and industry specific employment resources, NGOs & non-profit opportunities](#)

[Job market overview on StudIP](#)

[Career fair and practice offers](#)

[Stellenwerk Göttingen- Job offers for students](#)

[Job market by Federal Employment Agency \(Bundesagentur für Arbeit\)](#)



International Careers

[Skills development for international career start](#)

[Internship abroad](#)

["Working in Germany" für international students](#)

[Country and city-specific career guides: work permit and visa advice](#)

[Career opportunities with the European institutions](#)



Formalities – check list

- Health Insurance (non-EU/EEA/Switzerland Students): statutory health insurance is recommended: DAK, AOK, TK
- Pay semester fee (bank transfer)
- Enrollment at Göttingen International
- Receive access data for eCampus
- Pick up your student card: (Chipkartenstelle ZHG, located between lecture halls 010 and 011)
- Residents Registration Office (Einwohnermeldebehörde): make an appointment; online <https://termin.goettingen.de>
(!**Wohnungsgeberbescheinigung!**)
- Foreigners Registration Office: residence permit/ prolonging visa
- German bank account
- (Learning Agreements – Erasmus+)



Stay fit and meet new people!

Hochschulsport Uni Göttingen

<https://store.sport.uni-goettingen.de/dashboard>



Sports

Huge variety: more than 130 different types of sports: from Aikido to wildwater-canoeing

→ <https://store.sport.uni-goettingen.de/sports/sport>

RoXx – climbing center

- rope climbing area
- Bouldering area
- Fees vary from 3,50 € for bouldering to 7,50 € for rope-climbing
- <https://www.hochschulsport.uni-goettingen.de/cms/das-roxx.html>



en.html





Living in Göttingen



Foyer International



[GO ABROAD](#) [COME TO GÖTTINGEN](#) [VIRTUAL EXCHANGE](#) [PROJECT SUPPORT](#) [INTERNATIONAL PROFILE](#) [TEAM](#)

[Home](#) > [FOYER INTERNATIONAL](#)

[Suchen](#) [Deutsch](#)

Foyer International



Dear All,

We are the Foyer Team working as a subdivision of the International Office of the University of Göttingen. We provide a platform for all students, regardless of their nationality and background, to meet and spend quality time together in gatherings of their interest. All meetings and activities are always free and you are warmly welcome to join at any point.

We wish you a wonderful semester and look forward to seeing you.

Your Foyer Team,
Lu and Masoud

Welcome to winter term 2022/23! Now that things are going back to "normal" again, we are very excited to announce that this semester, our events will take place in presence. We have the following event options for you:



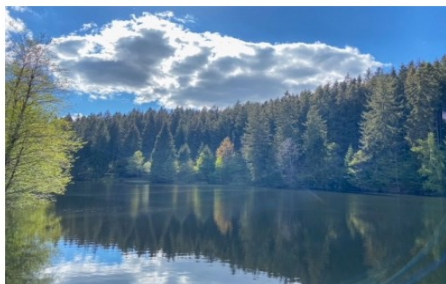
Excursions for International Students

GO ABROAD COME TO GÖTTINGEN VIRTUAL EXCHANGE MOBILITY AND PROJECT SUPPORT INTERNATIONAL PROFILE TEAM

[Home](#) > [INTERNATIONAL EVENTS](#) > [EXCURSIONS FOR INTERNATIONAL STUDENTS](#)

[Suchen](#) [DEUTSCH](#)

Excursions for International Students



Every semester, Göttingen International organises trips within Germany to visit cities and sights of political, cultural and historical interest, in order to give non-German students the opportunity to learn about German history and culture. German students are also welcome to participate in these excursions. Nevertheless, for funding reasons, we can only offer 20% of the available spots to German students.

▼ Trips during the winter semester 2023/24

We are happy to offer trips during the winter semester 2023/24. All trips are free of charge for all students. Registration opens in October 2023:

- > [Trip to the Concentration Camp Memorial Buchenwald on November 11, 2023](#)
- > [Discover! Lower Saxony! Trip to the Christmas Market in Goslar on December 09, 2023](#)
- > [Discover! Lower Saxony! Further events](#)

Contact:

The International Office
Incoming Office

Von-Siebold-Straße 2
37075 Göttingen

Hotline-International students and applicants

+49 551/39 27777

[Contact](#)

[Map](#)



Financing – Student job

- Information on side jobs:

<https://www.uni-goettingen.de/en/653539.html>

- Student job website „Stellenwerk Göttingen“

<https://www.stellenwerk-goettingen.de/en/startseite-gottingen>

- StartGuide (Career Start of International Students and Graduates) : <https://www.uni-goettingen.de/en/637664.html>

Before taking up an employment for financing your studies, please inform yourself about the current rules

-> e.g. on the DAAD website: <https://www.daad.de/en/study-and-research-in-germany/first-steps-germany/side-jobs/>



Facebook

Universität Göttingen, Faculty of Humanities, International students

www.facebook.com/IncomingsPhilosophischeFakultaet/





**Universität
Göttingen, Faculty
of Humanities,
International
students**

@IncomingsPhilosophischeFakultaet

 Tohle se mi líbí ▾  Sleduji ▾  Sdílet  ⋮

 + Přidat tlačítko



! Reminder !

→ Information about how to compile your study plan:

now (11:00 -12:00) in

ZHG 102 or

online via ZOOM:

Meeting ID 691 4884 91 81, Code: 579031)

→ Campustour for international students

2 p.m., Meeting point is the **Deanery (Humboldtallee 17)**



Questions?

Contact us:

international@phil.uni-goettingen.de

(0)551 / 39-26721

www.uni-goettingen.de/phil-incomings





Enjoy your stay and your
studies in Göttingen!

