

Application form for research trips allowances

1. Personal information:

Last name:  First name:

Date of birth:  Place of birth:

Address:

Email:  Phone number:

Subject area:

Title of the dissertation project:

- I am an employee at the University of Göttingen  100% TV-L 13  Part-time

Organisation unit (institute, college, centre, research project, etc.):

- I am/was fellow at the following foundation:
- No doctoral sponsorship or employment at the university

2. Application

I apply for a travel costs allowance. (Please state the reason and name the institution to which you wish to travel.)

Travel destination:  Travel period, from:  until:

Overall costs of the journey (in Euros):

Applied for allowance (in Euros, max. € 800 ):

Can you apply for travel costs allowances at another institution (f.i. Unibund, Institute, third-party funding)?

If so, describe the funding by the other institution.

**3. Justification for the application**

Please explain the relevance of the research trip with regard to your dissertation project (3-5 sentences).

I hereby confirm the accuracy of the information given and affirm that I renounce from the payment of daily allowances and that I will bear any additional costs that surpass the amount of money granted by the GSGG.

Place and date

Signature

Please send all documents, among them a separate costs projection (please see template "cost projection research trip" on our website), to:  
Georg-August-Universität Göttingen  
Graduiertenschule für Geisteswissenschaften Göttingen (GSGG)  
Friedländer Weg 2  
D-37085 Göttingen  
If you have any further queries, please do not hesitate to contact us via email: [gsgg@uni-goettingen.de](mailto:gsgg@uni-goettingen.de) or by phone: +49 (0)551-39- 21120