

## Christian-Gottlob-Heyne-Award Procedure

1. The GSGG annually awards the Christian-Gottlob-Heyne-Award for the best dissertation in the Humanities of the previous academic year.
2. The amount of the prize money is decided by the Executive Board and depends on the GSGG's budget situation (2007-2018: 5,000 €, since 2019: 2,500 €); the award is based on the budget rules of the Department of Finance and Controlling and the GSGG's supporting faculties.
3. All doctoral candidates of the sponsoring faculties whose dissertation was assessed with the grade "summa cum laude" in the period from 1 April of the previous year to 31 March of the current year are eligible for selection.
4. All doctoral candidates concerned are expressly requested to allow the members of the selection committee (cf. 3.) to have access to their evaluations and, if applicable, their dissertations for the purpose of the selection procedure.
5. The decision is made by a selection committee consisting of professors from the sponsoring faculties. The selection committee, consisting of six professors, should include at least 50 percent women; two members of the jury should belong to the Faculty of Theology. The selection committee is appointed by the Executive Board from a pool of those professors who have agreed to participate in the selection process. In this way, biases can be avoided depending on the professional affiliation of the candidates. The designated members of the selection committee confirm that they have no connection to the candidates. An incumbency of four years is desirable; multiple reappointments are possible. The basis of the selection process is always a neutral and objective vote of the selection committee.
6. On the basis of the reports on the dissertations according to point 3, the selection committee draws up a shortlist (the number of candidates on this shortlist is not fixed). To avoid gender bias, the reviews will be anonymised and requested in gender-neutral language.
7. The dissertations of the shortlisted candidates will be requested and presented to the selection committee. The dissertations will also be requested anonymously in order to avoid gender bias. The award winner is selected on that basis.
8. The selection is based on the following criteria:
  - The dissertation makes an innovative contribution to research in its field.
  - It is well readable and attractively presented.
  - The dissertation is relevant beyond its own discipline.