CHECKLIST LAB DAY

AMERICAN ENGINEER EDWARD A. MURPHY JR. (1918-1990)

If anything can go wrong it will.

UNLESS YOU CAN PREVENT IT!

THEORY

- Concept & goal of the experiment
 - Which (possible dangerous) products are formed?
- Theoretical background
- Read instructions, check for conclusiveness
- Stoichiometric calculations

 Note down questions for fellow students or tutors

PERFORMING THE EXPERIMENT

- How much time is needed for the experiment?
- Which lab instruments are needed? Are the instruments available or is there a limited amount?
- How are the chemicals disposed of?
 - Disposal container?
 - Concentration limit?
 - Deactivation?
- Which safety aspects have to be taken into consideration?
 - H und P phrases?
 - Protective clothing?
 - Fume hood?
- Preparation of experimental analysis (possibly create tables)

ORDER OF THE EXPERIMENTS

- Are the same chemicals are needed in multiple experiments?
- Are the same instruments needed for multiple experiments?
- Which experiments have to be done under the fume hood?



Coordinate with other students!



Disposal

chemicals?

Safety

rules





RECAPITULATION

Revised the goal of the experiment?

Solved any questions that might have arisen during preparation?

IMMEDIATE PREPARATION

- Prepare instruments and necessary chemicals
 - Transport chemical containers in buckets
 - Measure off concentrated acids just before performing the experiment and cover with a watch glass
- Examine safety instructions
 - Fume hood?
 - Safety clothing?
 - Neutralizing solution (if necessary)?

CLEANING UP THE WORKPLACE

- Pass on no longer required educts to other students
- Appropriate disposal of chemicals
- Clean used lab instruments
 - In many cases with water-insoluble solutions, ethanol can be used for cleaning instead of acetone. Make sure to rinse once more with water at the end!
- Clean the workplace

CLEANING UP THE WORKPLACE

- Are all lab instruments cleaned and cleared away?
- Were all borrowed instruments returned?
- Is the laboratory cabinet tidy?
- Is the workplace clean?
- Is the fume hood clean?

LABORATORY SERVICES?

