

# Overview of GSGG grants and allowances





## General requirements

Eligible for applying:

- are doctoral candidates and supervising postdocs who are members of GSGG (the latter only for independently organized events).
- Doctoral candidates need to submit a current certificate of enrolment with each application.
- Doctoral candidates are eligible for application until their disputation.
- Only members of University of Göttingen are eligible for application.
- Timely submission of the application
- Complete application documents (including statement/report of the professor if applicable)
- Compliance with the obligation to submit annual reports (doctoral candidates)

The number of grants awarded as well as the amount of allowances is dependent on the budget situation of GSGG.

## Application deadline

15 <sup>th</sup> March		earliest possible start of funding: 1 <sup>st</sup> May
15 <sup>th</sup> June		earliest possible start of funding: 1 <sup>st</sup> August
15 <sup>th</sup> September		earliest possible start of funding: 1 <sup>st</sup> November
15 <sup>th</sup> December		earliest possible start of funding: 1 <sup>st</sup> February of the following year

### **For allowances for conference and research trips:**

Earliest possible start of funding = commencement of the trip

Applications for travel costs coverage of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

### **For barrier-free qualification and networking:**

Applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

### **For allowances for reproduction expenses:**

Earliest possible start of funding: Order of the material that is to be reproduced *after* allowance has been granted.

Reproduction applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

# Co-financing of self-organised interdisciplinary conferences, workshops, retreats

## Requirements/formal criteria

Eligible for application are

- Doctoral candidates who are members of GSGG until their disputation
- Postdocs who supervise at least one doctoral candidate who is a member and who are member of University of Göttingen
- The event applied for is co-organised by at least one doctoral candidate or postdoc of GSGG.
- The event is primarily aimed at doctoral candidates and/or postdocs.
- GSGG funds the event with up to 50% of the total costs incurred. The applicants therefore have to seek for further financial support.
- Public events need to be held in Göttingen. Retreats can also be held nearby Göttingen.
- Applications for funding of more than € 5,000 by GSGG need to be submitted at least one year prior to the start of the planned event and borne by at least two applicants (both members of GSGG).

Only one main request per doctoral candidate during the whole doctoral phase (this only applies to approved applications).

## Refundable expenses

- Traveling and accommodation expenses for external participants
- Costs for the design and printing costs for leaflets and posters
- Conference material (from the Public Relations Department of the university)
- Child care during the event (in cooperation with the university's family service; please note: the family service needs a 4 months' notice, please consider this in the planning process)
- Costs which contribute to communicative accessibility (e.g. fees for sign language interpreters)

Catering costs are not refundable.

In case funding by GSGG is granted, the logo of GSGG needs to be used for posters, leaflets, etc.

## Documents to be submitted

- Completed application form with original signatures of the applicant and for doctoral candidates additionally with the original signatures of the supporting supervisors (at least 2 supervisors)

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- Project outline including time schedule of the planned event (3-4 pages) and naming of the target group
  - Costs projection (broken down by total costs, amount applied for at GSGG, further financing by other parties)
  - Confirmation that the doctorate was completed successfully/copy of the graduation certificate (Postdocs)

Approved allowances will be disbursed after the event on presentation of the original vouchers.