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Faculty of Economic Sciences:

Following the resolution of the Faculty Council of the Faculty of Economic Sciences of 01.12.2010 and the Senate of the Georg-August-Universität Göttingen of 12.01.2011, the Foundation Committee of the Georg-August-Universität Göttingen – Public Law Foundation – has approved the revised version of the regulations for special qualifications for entry for the PhD (doctorate) Programme in “Economic Sciences” on 18.02.2011 (§§ 9 para 2 and 3, 44 para 1 clause 1 NHG in the version announced on 26.02.2007 (Nds. GVBl. Page 69), last amended by article 1 of the Act dated 10.06.2010 (Nds. GVBl. Pg. 242); § 41 para 1 clause 1 in conjunction with § 18 para 6 clauses 1 and 3, para 8 NHG and § 7 para 1 clause 1 NHZG in the version announced on 29.01.1998 (Nds. GVBl. Page 51), last amended by article 2 of the Act dated 17.02.2010 (Nds. GVBl. p. 47); §§ 62 para 4 clause 1, 60 a para 1 clause 1 NHG in conjunction with § 18 para 6 clauses 1 and 3, para 8, para 14 NHG and § 7 para 2 NHZG).

**Regulations regarding special qualifications for entry
for the doctoral programme in economic sciences
at the University of Göttingen**

§ 1 Scope

In accordance with the following procedure, the university determines the qualifications for entry for all places to be awarded, in the university's PhD (doctorate) programme in economic sciences.

§ 2 Graduate committee

(1) ¹In addition to the Dean of the Faculty, the graduate committee consists of three members of the professorial group, one of whom should belong to the Board of Directors of the Göttinger Graduate School of Social Sciences (GGG), and a doctoral graduate. ²The Dean of the Faculty can be represented by a professorial group member. ³Each of the committee members is appointed for two years by the mentioned groups in the faculty council of the Faculty of Economic Sciences. ⁴The Dean of the Faculty is responsible for the management.

(2) The tasks of the Graduate Committee are:

- a) Review of the incoming applications for entry and admission for formal correctness
- b) Review and assessment of the qualifications for entry, if necessary,
- c) Decision on acceptance or rejection of the applicant.

§ 3 Qualifications for entry

(1) ¹Prerequisite for admission to the PhD programme is for the applicant to have completed a master's programme in the standard course length lasting at least a year (at least 300 ECTS credits together with the bachelor's programme) or an equivalent degree programme at a German university or a university that belongs to one of the Bologna Signatory States, in a subject area that is present at the Faculty of Economic Sciences (Appendix 1) or a related area of specialisation and is especially suited for this programme in accordance with section 5. ²Notwithstanding line 1, a master's degree or a bachelor's degree and study and examination components totalling 240 ECTS credits are recognised for admission to the academic programme, if a grade point average of at least 1.5 is demonstrated in each case. ³The degree examinations which are equivalent to the degrees as per clause 1, which have been passed in a country other than the Bologna Signatory States, require determination of equivalence to examinations considering the suggestions of the Central Office for Foreign Education (ZAB) at the Standing Conference of the Ministers of Education and Cultural Affairs in Germany (KMK) for the recognition and assessment of overseas educational qualifications, which are laid down under the URL www.anabin.de. ⁴The grades of the foreign proof of academic qualification should be converted to the German grading system.

(2) ¹The decision whether an undergraduate degree is specialised (subject relevance) in the sense of section 1 is made by the Graduate Committee after consulting the recommended first academic advisor. ²The following components must be proven as proof of subject relevance of the undergraduate degree:

- a) Proof of examination components from a bachelor's or master's degree programme or an equivalent degree programme with at least 100 credits in the subject in which the doctoral process is to be carried out or
- b) Proof of examination components from a bachelor's or master's academic programme or an equivalent degree programme with at least 30 credits in the subject in which the doctoral process is to be carried out and proof of examination components from a bachelor's or master's academic programme or an equivalent programme with at least 70 credits in other subjects, which are regarded by the recommended first academic advisor as appropriate with respect to the proposed doctoral research topic.

³The Graduate Committee may require the completion of pending examination components under line 2 within two semesters for assessing the subject relevance; in this case, assessment of subject relevance as well as entry and admission is subject to termination

until proof of the pending examination components, which should be submitted within four semesters from the time of enrolment at the University (final dead line). ⁴If proof of the pending examination components is not submitted within the deadline, the assessment of the subject relevance and a related entry and admission letter will become ineffective. ⁵The assessment of the subject relevance is omitted if the components under line 2 that have not been accomplished yet have a rating of more than 30 credits.

(3) ¹Applicants, who neither have a German university entrance qualification nor a bachelor's or master's degree or an equivalent degree from a German university, must be adequately proficient in the German language. ²The proof hereof is demonstrated through a test with the grade point average DSH-2 in accordance with the examination regulation for the German language test for university admission of foreign prospective students (DSH). ³Excluded from the obligation to take a test are applicants, who are exempt from the German language test for admission to colleges and universities according to the examination regulations for the German language test for the admission of prospective foreign students to colleges and universities (DSH) at the University of Göttingen; this applies in particular to those applicants, who have proven the required German language skills through the Test of German as a Foreign Language (TestDaF) or the German examination module of the assessment test during the preparatory course.

(4) ¹Notwithstanding section 3, those who show sufficient English language proficiency are exempt from proof of German language proficiency. Applicants, whose mother tongue is not English, show adequate English proficiency by passing an internationally accepted test according to:

- a) Association of Language Testers in Europe (ALTE): at least level 4;
- b) Cambridge Certificate in Advanced English at least with the grade "B";
- c) Cambridge Certificate of Proficiency in English at least with the grade "C";
- d) CEF (Common European Framework): proof of at least C1;
- e) IELTS Academic (International English Language Testing System), at least volume 6;
- f) Computer-based test of the Test of English as a Foreign Language (computer-based TOEFL): at least 215 points;
- g) Handwritten test of the Test of English as a Foreign Language (paper-based TOEFL): at least 550 points;
- h) Internet-based test of the Test of English as a Foreign Language (new Internet-based TOEFL): at least 80 points;
- i) Test of English for International Communication (TOEIC): at least 750 points;
- j) UNIcertF: at least level III;

k) Technical assessment or coursework after foreign stays of at least three months or university language courses in an English-speaking country corresponding to the level of the tests in points a-j);

l) Study or professional stay for a minimum of two years in an English-speaking country, not earlier than 3 years before submission of the application for admission;

m) Successful completion of a degree programme held in English.

²Successful completion of the test (a-k) may not be more than two years before the application for entry and admission.

(5) ¹Those who possess a master's degree or an equivalent degree with a grade point average of at least 2.5 (good) are entitled to admission. ²Admissions requirements are also met by those, who possess a master's degree or an equivalent degree as well as the special suitability for the PhD programme.

³Special suitability is demonstrated with an exposition, wherein the numerical value of the final grade under line 1 is reduced upon proof of:

- | | |
|---|------------|
| a) Outstanding aptitude for the PhD programme | about 1.0, |
| b) Very good aptitude for the PhD programme | about 0.7, |
| c) Good aptitude for the PhD programme | about 0.3. |

⁴The decision is made by the Graduate Committee based on the criteria in appendix 2.

(6) ¹Additional entrance requirement is a declaration by an authorised examining member of the Faculty of Economic Sciences of the University of Göttingen that he or she shall accept and supervise the applicant in the case of being admitted to the doctorate programme as a PhD student (confirmation of supervision). ²Furthermore, eligibility for admission shall only exist if

- a) no agent was appointed for locating doctoral opportunities subject to a fee,
- b) in the context of the doctoral process and its preparation, neither fees have been paid, charged credits nor obtained services that are contrary to the meaning and purpose of an examination procedure have been claimed free-of-charge,
- c) there are no reasons that may form the grounds for withdrawal of the doctoral degree, and this is declared by the applicant.

§ 4 Application for Entry and Admission

(1) ¹The application for entry and admission should be submitted in writing along with the application documents required under section 2 to the Dean of the Faculty of the Economic Sciences at the University of Göttingen and should have been received before 15.03 for the summer semester or before 15.09 for the winter semester. ²This applies only to the issue of university places for the relevant admission date. ³Admission dates are at the start of the winter semester and summer semester respectively.

(2) ¹The following documents should be enclosed with the application:

- a) Proof of the qualifications for entry as specified under § 3 sections 1 in the form of certified copies; a certified translation in either English or German must be enclosed with each certificate that is not in the English or German language;
- b) Statement of whether the applicant has successfully completed until now or not completed or is expected to complete a PhD programme or doctoral process;
- c) A personal data sheet, which is compiled in German or English and specifies the date and place of birth, nationality and the chronological scientific qualification of the applicant,
- d) An exposition (2-4 pages) with details on the proposed topic, the research problem, the research objective, methodological approach as well as a work plan and a positive reference letter by the first academic advisor,
- e) proof of adequate proficiency in German or English under § 3 paras 3 and 4, if necessary
- f) confirmation of supervision under § 3 para 6 clause 1,
- g) insurance as specified in § 3 para 6 clause 2, and
- h) a police clearance certificate that is not older than three months at the time of submission of proposal.

²Notwithstanding clause 1, the proof according to point d can also be obtained within six months after enrolment in the PhD programme, if the final grade of the master's degree or an equivalent degree is at least 2.5 (good). ³In this case, a provisional working title of the proposed dissertation with declaration of consent by the first academic advisor should be enclosed with the application for entry and admission. ⁴The enrolment is subject to termination until submission of proof according to point d.

§ 5 Letter of Entry and Admission

(1) The applicants entitled to admission receive a written letter of entry and admission from the Dean of the Faculty.

(2) ¹A deadline, within which the applicant entitled to admission should declare whether he or she accepts the offered university place, is specified in the letter for entry and admission.

²The letter on entry and admission becomes ineffective when this declaration is not received by the Dean of the Faculty of Economic Sciences in due form and time. ³The legal consequence should be pointed out in the letter for entry and admission.

(3) ¹Applicants who have not proven their right to entry receive a rejection letter. ²This should be communicated in writing with reasons and instruction on legal recourse.

§ 6 Entry into Force

¹This regulation enters into force the day after its promulgation in the official announcements of the University of Göttingen. ²It applies for the first time to the awards procedure in the summer semester 2011. ³At the same time, the regulations about the assessment of suitability and the admission to the PhD programme in economic sciences at the Faculty of Economic Sciences as amended by the bulletin of the 08.10.2002 (Official Announcement no. 13/2002 p. 495) becomes void.

Appendix 1:

Catalogue of the subjects taught at the Faculty of Economic Sciences as part of the Doctoral Studies

Core areas:

Economics

Business Administration

Interdisciplinary areas

Statistics and Econometrics

Business Information Systems

Business and Human Resource Education

Economics and Social History

Appendix 2:

Review criteria for assessing the exposé under § 3 section 5

(1) Status of research:

Review of relevant literature and summary of prior art in the research field;

(2) Research problem:

Identification and drafting of a research deficit with the background of the object of research

(3) Objective of the research project:

Feasibility of the pursued improvement in findings as part of the research project

(4) Methodological approach:

Appropriateness of the methodological approach for processing the research problem;

(5) Work plan:

Completeness of the work steps and a realistic time plan